

CERTIFICATION FOR EMERGENCY RESPONSE ACTIVITIES
at

_____ to _____

OBLIGATIONS:

Access Control	_____
USCG Equipment	_____
USCG Personnel	_____
USCG Reserve Personnel	_____
USCG Civilian Personnel	_____
Travel and Per Diem Expenses	_____
Equipment and Supply Expenditures	_____
State Reimbursable Activities	_____
Removal Activities Damage Claims	_____
Total	_____

OSC CERTIFICATION

I certify to the best of my knowledge and belief that the amounts shown above are proper, that the services have been performed and accepted, and such expenditures do not exceed appropriate monetary ceilings.

USCG On-Scene Coordinator (original signature)

Date

EPA CONTACTS

<u>FUNCTION</u>	<u>ADDRESS/PHONE</u>
- Accounting Numbers, Initial and Progress POLREPs	Director, Emergency Response Division Office of Emergency and Remedial Response EPA HQ (202) 382-2188 or FTS 382-2188 (TWX # 710-8229269) Telex #892-786-01)
- Reporting; \$1,000,000 Exemption Requests	Response Operations Branch Emergency Response Division Office of Emergency and Remedial Response EPA HQ (202) 382-2188 or FTS 382-2188
- ERCS Contractor Evaluation	ERCS Project Officer Response Operations Branch Emergency Response Division Office of Emergency and Remedial Response EPA HQ (202) 382-2205 or FTS 382-2205
- ERCS Delivery Orders M-F 8:30 - 5:00 EST	Procurement Branch A Procurement and Contracts Management Division EPA HQ (202) 382-3210 or FTS 382-3210
Non-business hours	National Response Center 800-424-8802



<u>FUNCTION</u>	<u>ADDRESS/PHONE</u>
Disbursement (invoices, copies of contracts)	Financial Management Officer Accounting Operations Office (MD-32) Environmental Protection Agency Research Triangle Park, NC 27711 (919) 541-3041 FTS 8-629-3041
Regional Reporting	
Region 1	Don Berger, OHM Coordinator Oil and Hazardous Materials Section USEPA, Region 1 New England Regional Lab 60 Westview Street Lexington, MA 02173 FTS 8-860-4368
Region 2	Bruce Sprague, OHM Coordinator Response and Prevention Branch USEPA, Region 2 Woodbridge Avenue, Bldg. 209 Edison, NJ 08827 FTS 8-340-6656
Region 3	Dennis Carney, OHM Coordinator Superfund Branch USEPA, Region 3 (3-HW-22) 841 Chestnut Street Philadelphia, PA 19107 FTS 8-597-0992
Region 4	Robert Jourdan, OHM Coordinator Superfund Branch USEPA, Region 4 345 Courtland Street, N.E. Atlanta, GA 30365 FTS 8-257-3931
Region 5	Bob Bowden, OHM Coordinator Emergency Response Branch USEPA, Region 5 230 South Dearborn Street Chicago, IL 60604 FTS 8-886-6236



Commander (mep)
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51 S.W. 1st Ave.
Miami, FL 33130

FTS: 350-5276 Commercial: 305-350-5276
Nights, Weekends, Holidays:
FTS: 350-5611 Commercial: 305-350-5611

Commander (mep)
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Hale Boggs, Federal Building
500 Camp Street
New Orleans, LA 70130

FTS: 682-6296 Commercial: 504-589-6296
Nights, Weekends, Holidays:
FTS: 682-6225 Commercial: 504-589-6225

Commander (mep)
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1240 East 9th Street
Cleveland, OH 44199

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Nights, Weekends, Holidays:
FTS: 942-3984 Commercial: 216-522-3984

Commander (mep)
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400 Ocean Gate Boulevard
Long Beach, CA 90822

FTS: 984-9301 Commercial: 213-590-2301
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Alameda, CA 94501

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FTS: 536-3700 Commercial: 415-437-3700



Commander (mep)
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FTS: 399-5886 Commercial: 617-442-5886

Commander (mep)
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Honolulu, HI 96850

FTS: 546-7510 Commercial: 808-546-7510
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Commander (mep)
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FTS: 586-7340 Commercial: 617-586-7340

II. USCG Contracting System Matters (For addresses see above)

Commander (f), First Coast Guard District
FTS: 223-6900 Commercial: 617-223-6900

Commander (f), Second Coast Guard District
FTS: 279-4640 Commercial: 314-425-4640

Commander (f), Third Coast Guard District
FTS: 664-7128 Commercial: 212-668-7128

Commander (f), Fifth Coast Guard District
FTS: 827-9336 Commercial: 804-398-6332

Commander (f), Seventh Coast Guard District
FTS: 350-5684 Commercial: 305-350-5684

Commander (f), Eighth Coast Guard District
FTS: 682-6239 Commercial: 504-589-6230

Commander (f), Ninth Coast Guard District
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II. USCG Contracting System Matters (For addresses see above)

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Commander (f), Second Coast Guard District
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Commander (f), Third Coast Guard District
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Commander (f), Fifth Coast Guard District
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Commander (f), Seventh Coast Guard District
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Commander (f), Eighth Coast Guard District
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Commander (f), Thirteenth Coast Guard District
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Commander (f), Seventeenth Coast Guard District
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APPENDIX M

ROLES OF OTHER FEDERAL AGENCIES AT NON-FEDERAL FACILITIES

Source: **Superfund Removal Procedures, OSWER Directive 9360.0-03B (Revision #3), U.S. Environmental Protection Agency, Office of Emergency and Remedial Response, Emergency Response Division, Washington, DC, 1988, Section I-F-8.**





Roles of Other Federal Agencies at Non-Federal Facilities

AGENCY

DESCRIPTION OF ROLES AND RESPONSIBILITIES

Department of Agriculture
(USDA)

Provides expertise in managing agricultural, forest, and wilderness areas; Soil Conservation Service (SCS) of USDA provides to the OSC/RPM predictions of the effects of pollutants on soil and their movements over and through soil.

Department of Commerce
(NOA) through the National
Atmospheric and Oceanographic
Administration

NOAA provides scientific expertise on living marine resources for which it is responsible and their habitats, including endangered species and marine mammals; coordinates scientific support for responses and contingency planning in coastal and marine areas, including assessments of the hazards that may be involved, predictions of movement and dispersion of discharged oil and released hazardous substances through trajectory modeling, and information on the sensitivity of coastal environments to oil discharges; provides information on actual and predicted meteorological, hydrologic, ice, and oceanographic conditions for marine, coastal, and inland waters; furnishes charts and maps, including tide and circulation information for coastal and territorial waters and for the Great Lakes.

Department of Defense
(DOD)

Consistent with its operational requirements, may provide assistance to other Federal agencies on request.

The United States Army Corps of Engineers has specialized equipment and personnel for maintaining navigation channels, for removing navigational obstructions, for accomplishing structural repairs, and for performing maintenance to hydropower electric generating equipment. The Corps can also provide design services, perform construction, and provide contract writing and contract administration services for other Federal agencies.



AGENCY

DESCRIPTION OF ROLES AND RESPONSIBILITIES

DOD (continued)

The United States Navy (USN), as a result of its mission and Publ. L. 80-513 (Salvage Act), is the Federal agency most knowledgeable and experienced in ship salvage, shipboard damage control, and diving. The USN has an extensive array of specialized equipment and personnel available for use in these areas as well as specialized containment, collection, and removal equipment specifically designed for salvage-related and open sea pollution incidents. Also, upon request of the OSC, locally deployed USN oil spill equipment may be provided. This equipment is available on a reimbursable basis to Federal agencies upon request when commercial equipment is not available.

DOD officials serve as OSCs for removal actions and as RPMs for remedial actions resulting from releases of hazardous substances, pollutants, or contaminants from DOD vessels and facilities.

Department of Energy
(DOE)

Provides advice to the OSCs/RPMs when assistance is required in identifying the source and extent of radioactive releases, and in the removal and disposal of radioactive contamination.

Department of Health and
Human Services (HHS)

Provides assistance on all matters relating to assessment of health hazards at a response and protection of both response workers' and the public's health.

Federal Emergency Management
Agency (FEMA)

Will provide advice and assistance to the OSC/RPM on coordinating civil emergency planning and mitigation efforts with other Executive agencies, State and local governments, and the private sector. In the event of a major disaster declaration or emergency determination by the President at a hazardous materials response site, FEMA will coordinate all disaster or emergency actions with the OSC/RPM.



AGENCY	DESCRIPTION OF ROLES AND RESPONSIBILITIES
Department of the Interior (DOI)	<p>DOI should be contacted through Regional Environmental Officers (REO), who are the designated members of RRTs.</p> <p>Department land managers have jurisdiction over the National Park System, National Wildlife Refuges and Fish Hatcheries, public land, and certain water projects in western states.</p> <p>In addition, bureaus and offices have relevant expertise as follows:</p> <ul style="list-style-type: none"> - <u>Fish and Wildlife Service</u>: fish and wildlife, including endangered and threatened species, migratory birds, certain marine mammals; habitats, resource contaminants; laboratory research facilities. - <u>Bureau of Land Management</u>: minerals, soils, vegetation, wildlife, habitat, archaeology, wilderness; hazardous materials. - <u>Minerals Management Service</u>: manned facilities for Outer Continental Shelf (OCS) oversight. - <u>Bureau of Mines</u>: analysis and identification of inorganic hazardous substances. - <u>Office of Surface Mining</u>: coal mine wastes, land reclamation. - <u>National Park Service</u>: biological and general natural resources expert personnel at Park units. - <u>Bureau of Reclamation</u>: operation and maintenance of water

AGENCY

DESCRIPTION OF ROLES AND RESPONSIBILITIES

DOI (continued)

projects in the West; engineering and hydrology; and reservoirs.

Bureau of Indian Affairs: coordination of activities affecting Indian lands.

Office of Territorial Affairs: assistance in implementing NCP in American Samoa, Guam, the Trust Territory of the Pacific Islands, and the Virgin Islands.

Department of Justice
(DOJ)

Can provide expert advice on complicated legal questions arising from discharges or releases and Federal agency responses. In addition, the DOJ represents the Federal government in litigation.

Department of Labor
(DOL) through the Occupational Safety and Health Administration (OSHA)

Provides the OSC/RPM with advice, guidance, and assistance regarding hazards to persons involved in removal or control of oil discharges and hazardous substance releases, and in the precautions necessary to prevent hazards to their health and safety. OSHA and the States operating OSHA-approved State plans have the responsibility for assuring employee safety and health at response activities under this plan. In cooperation with EPA and the NRT, OSHA has established a policy for handling occupational safety and health problems that may arise. This policy specifies that on request, OSHA will provide technical assistance to EPA, any other lead agency or the contractor. Technical assistance may include review of site safety plans, review of site work practices, assistance with exposure monitoring, and help with other questions that arise about compliance with OSHA standards. OSHA is also ready to respond to inspection requests from EPA or another lead



AGENCY	DESCRIPTION OF ROLES AND RESPONSIBILITIES
DOL (continued)	<p>agency, and will act if there are accidents or employee complaints about unsafe or unhealthful work conditions at response activities under this Plan, as it does in other industries. OSIA reserves the right to take other actions necessary to assure that employees are properly protected at such response activities. Any questions about occupational safety and health at response sites should be referred to the OSIA Regional Office.</p>
Department of Transportation (DOT)	<p>Provides expertise on all modes of transporting oil and hazardous substances.</p> <p>USCG offers expertise in domestic/international fields of port safety and security, maritime law enforcement, ship navigation and construction, and manning, operation, and safety of vessels and marine facilities. The USCG also maintains continuously manned facilities that can be used for command, control, and surveillance of oil discharges and hazardous substance releases occurring in the coastal zone. The USCG provides pre-designated OSCs for the coastal zone.</p>
Department of State (DOS)	<p>Through the Research and Special Programs Administration (RSPA), IOR offers expertise in the requirements for packaging, handling and transporting regulated hazardous materials.</p> <p>Will lead in the development of joint international contingency plans. Helps to coordinate international responses when discharges or releases cross international boundaries or involve foreign flag vessels. Will coordinate requests for assistance from foreign governments and U.S. proposals for conducting research at incidents that occur in waters of other countries.</p>





APPENDIX N

REFERENCES





REFERENCES

CERCLA - Comprehensive Environmental Response, Compensation, and Liability Act of 1980, Public Law 96-510, December 11, 1980.

Characterization of Hazardous Waste Sites - A Methods Manual: Volume I - Integrated Approach to Hazardous Waste Site Characterization, United States Environmental Protection Agency (USEPA) Environmental Monitoring Systems Laboratory, Las Vegas, Nevada (to be released 1985).

Characterization of Hazardous Waste Sites - A Methods Manual: Volume II - Available Sampling Methods. USEPA Environmental Monitoring Systems Laboratory, Las Vegas, Nevada, November 1984. EPA 600/484076

Cost Recovery Actions Under CERCLA, USEPA, Washington, D.C., May 1983.

Emergency Response Cleanup Services Contracts (ERCS) Users' Manual, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., October 1987.

Emergency Response Division Policy Notebook, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., and EPA Regional Offices (this notebook is updated periodically as new guidance becomes available).

EPA Superfund Guidance Manual, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., December 1981. (This manual contains all current Superfund program policy memoranda and publications, and is updated quarterly to reflect any new Superfund directives.)

Superfund Removal Procedures - Revision #3, U.S. EPA, Office of Solid Waste and Emergency Response, Washington, D.C., February, 1988.

Financial Management Officers User Manual for the Hazardous Substance Response Program, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., July 1982.

Guidance on Pursuing Cost Recovery Actions Under CERCLA, U.S. EPA, Office of Enforcement Counsel and the Office of Solid Waste and Emergency Response, August 1983.

Guide for Control of Government Property by Contractors, U.S. EPA, Office of Management Information and Support Services, Washington, D.C., November 1981.



Interim Emergency Procurement Procedures for the Hazardous Substance Response Program - Revision No. 1, U.S. EPA, Procurement and Contracts Management Division, Washington, D.C., January 1982.

Interim Standard Operating Procedures, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., May 1, 1981. (This manual is designed to furnish On-Scene Coordinators with criteria for selecting appropriate safety protocols on a case-by-case basis and as a supplement to current Headquarters/Regional safety manuals.)

National Oil and Hazardous Substances Pollution Contingency Plan (NCP), 40 CFR Part 300.

NEIC Policies and Procedures, U.S. EPA, Office of Enforcement, National Enforcement Investigations Center (NEIC), Denver, Colorado, May 1978 (Revised December 1981), EPA-330/99-78-001-R.

On-Scene Coordinators (OSC) Users' Guide, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., July 1981, (Revised February 1982).

Procedures for Identifying Responsible Parties: Uncontrolled Hazardous Waste Sites - Superfund, Barrett E. Benson, U.S. EPA, National Enforcement Investigations Center (NEIC), Denver, Colorado, February 1982.

Safety Manual for Hazardous Waste Site Investigations, U.S. EPA, National Enforcement Investigations Center (NEIC), Denver, Colorado, September 1979.

SARA, Superfund Amendments and Reauthorization Act. Public Law 99-499, October 7, 1986.

Superfund Site Paper File Structure, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., January 1983.

Technical Assistance Team (TAT) User's Manual, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., September, 1987.

Training Manual for Superfund Administrative Assistants, U.S. EPA, Office of Emergency and Remedial Response, Washington, D.C., September 4, 1981. (This provides detailed instructions to Superfund Administrative Assistants in establishing and maintaining a document control register, developing account numbers and tracking Superfund dollars.)

User's Guide to the EPA Contract Laboratory Program, U.S. EPA, Sample Management Office, October, 1984.

